

**New River Valley  
Metropolitan Planning Organization  
755 Roanoke Street  
Christiansburg, VA 24073**

**Minutes**

**May 3, 2018**

**MEMBERS**

<b>PRESENT:</b>	Craig Meadows	-Montgomery County
	Anne McClung	-Town of Blacksburg
	Michael Sutphin	-Town of Blacksburg
	Mary Biggs	-Town of Blacksburg
	Randy Wingfield	-Town of Christiansburg
	Melissa Skelton	-City of Radford
	Jason Soileau	-Virginia Tech
	Kevin Byrd	-NRVRC
	David Clarke	-VDoT
	Dan Brugh	-NRV MPO
	Randal Gwinn	-Recording Secretary
<b>ABSENT:</b>	Kevin Jones	-FHWA
	Nick Britton	-DRPT
	Joe Guthrie	-Pulaski County
	Fritz Streff	-New River Community College
	Tony Cho	-Federal Transit Administration-Region 111
	Michael St. Jean	-VA Tech/Montgomery Regional Airport Authority
	James Perkins	-Radford University
	Brian Booth	-Radford Transit
	Monica Musick	-Pulaski Transit
	Michael Gray	-VDoT
	Tom Fox	-Blacksburg Transit
	Ken King	-VDoT
	Bruce Brown	-City of Radford
	Michael Barber	-Town of Christiansburg
<b>OTHERS</b>		
<b>PRESENT:</b>	Elijah Sharp	-NRVRC
	Erik Olsen	-NRV MPO/BT
	Mike Mucha	-DRPT
	Debbie Swetnam	-Blacksburg Transit

## **DECLARATION OF A QUORUM AND CALL TO ORDER**

Chairman Craig Meadows declared a quorum and called the meeting to order at 2 P.M.

## **APPROVAL OF AGENDA**

Craig asked for comments on the proposed agenda. Hearing none, he asked to hear a motion for approval of the agenda.

**On a motion by Anne McClung seconded by Melissa Skelton and carried unanimously, the proposed meeting agenda was approved.**

## **APPROVAL OF MINUTES OF NOVEMBER 2, 2017 MEETING**

Craig next asked for discussion of or corrections to the meeting Minutes from the November 2, 2017 Policy Board meeting. Hearing none he then called for a motion to approve the Minutes.

**On a motion by Anne McClung seconded by Michael Sutphin and carried unanimously, the Minutes dated August 24, 2017 were approved.**

## **PUBLIC ADDRESS**

There were no citizens wishing to address the group at this meeting.

## **OLD BUSINESS**

### **Concurrence with the appointment of the Bikeshare Advisory Committee**

Craig reported that since the last meeting he has appointed an Advisory Committee to assist with the implementation of the Bikeshare Program. Craig further explained that this is an administrative action that the Chairman can perform however the action also needs to be concurred with by the Policy Board. Craig then referred the group to attachment # 2 of the meeting packet which consisted a list of the Advisory Committee members and a suggested resolution for the Board's consideration.

There was no discussion so Craig asked to hear a motion on the suggested resolution.

**On a motion by Anne McClung seconded by Randy Wingfield and carried unanimously, the suggested resolution of concurrence with the appointment of a NRV MPO Bikeshare Advisory Committee was approved and follows in its entirety:**

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution of concurrence with appointment of a NRV MPO Bikeshare Advisory Committee.**

**On a motion by Melissa Skelton seconded by Randy Wingfield and carried unanimously,**

WHEREAS, a Bikeshare Program is being developed through a grant from VDRPT in three (3) of the member localities; and

WHEREAS, decisions need to be made regarding initial startup and financing, and

WHEREAS, a regional advisory committee is needed to guide the program, and

WHEREAS, the affected localities submitted names for their representatives.

WHEREAS, future expansion will require expansion of the committee.

NOW, THEREFORE BE IT RESOLVED that:

The New River Valley MPO Policy Board concurs with the Chairman in appointment of the Bikeshare Advisory Committee.

---

F. Craig Meadows, Chairman

## **Concurrence with the appointment of the Rail Station Ownership & Maintenance Advisory Committee**

Craig reported that he has also appointed an Advisory Committee to work with the NRV Regional Commission in developing costs, phasing, and possible models for the construction and maintenance of a station for passenger rail service in Christiansburg. This action also requires concurrence by the Policy Board.

Craig then asked Eli to explain the role that the Regional Commission plays in this effort. Eli explained that the Regional Commission's role is to host and facilitate the Advisory Committee meetings and report their progress to the TAC. The TAC will have oversight of the study and ultimately report the results back to the Policy Board.

There was no further discussion and Craig then referred the group to attachment # 3 of the meeting packet which consisted a list of the Advisory Committee members and a suggested resolution for the Board's consideration and asked to hear a motion on the suggested resolution.

**On a motion by Anne McClung seconded by Randy Wingfield and carried unanimously, the suggested resolution of concurrence with the appointment of a NRV MPO Rail Station Ownership and Maintenance Advisory Committee was approved and follows in its entirety:**

### ***New River Valley Metropolitan Planning Organization***

***May 3, 2018***

**Resolution of concurrence with appointment of a NRV MPO Rail Station Ownership and Maintenance Advisory Committee.**

**On a motion by Anne McClung seconded by Randy Wingfield and carried unanimously,**

WHEREAS, the NRV MPO has approved conducting a study to determine options for development of a passenger rail station and future maintenance; and

WHEREAS, the NRV MPO has issued a task order to the New River Valley Regional Commission (NRV RC), and

WHEREAS, decisions need to be made regarding options for development, ownership, and future maintenance of a station, and

WHEREAS, a regional advisory committee is needed to assist the TAC in developing options, and

WHEREAS, this committee will work with and report to the TAC, and

WHEREAS, the affected localities submitted names for their representatives.

NOW, THEREFORE BE IT RESOLVED THAT:

The New River Valley MPO Policy Board concurs with the Chairman in appointment of the Rail Station Ownership and Maintenance Advisory Committee.

---

F. Craig Meadows, Chairman

## **NEW BUSINESS**

### **Approval of the 2018-19 UPWP**

Dan reported that the TAC has developed a draft of the UPWP which is the MPO's annual work program for fiscal year 2018-19. Basically it is updates for the 5303 funding for Transit and other planning, excluding that used for highways, and the 5303 funding increased slightly this year. Also included is the PL funding which comes to us through VDOT, this went down about \$8,000 - \$9000 which we are still attempting to understand as the PL funding that the State received went up this year. Other than the funding updates there are no changes in the UPWP from what we've done in the previous year. The draft has been advertised in the local newspapers, posted on the MPO website and emailed to the MPO Interested Parties and Regulatory Agency distribution lists with no public comments being received as a result. The TAC recommends approval and attachment # 4 of the meeting packet contains a suggested resolution for Policy Board acceptance of the draft UPWP for fiscal year 2018-19 and its supporting resolutions that also need renewed annually.

There was no discussion and Craig called for a motion on the resolution and suggested that the group move on all of the resolutions pertinent to the draft UPWP as a batch.

**On a motion by Randy Wingfield seconded by Michael Sutphin and carried unanimously, the resolution and its supporting resolutions were approved as a batch and follow in their entirety:**

## ***New River Valley Metropolitan Planning Organization***

***May 3, 2018***

**Resolution approving the NRV MPO FY 2018-19 Unified Planning Work Program**

**On a motion by Randy Wingfield seconded by Michael Sutphin and carried unanimously,**

WHEREAS, the 2018-19 Unified Planning Work Program (UPWP) will serve as the basis for all Federal (FHWA, FTA) funding participation and will be included in all requests for transportation planning funds, and

WHEREAS, the UPWP details all transportation and transportation related planning activities anticipated in the upcoming fiscal year; and

WHEREAS, the Request for Comment was advertised in The Roanoke Times, The News Journal, and News Messenger for thirty days; and

WHEREAS, Comments were also solicited from the MPO Email list, the MPO Interested Parties, and the Governmental Regulatory Agencies; and

WHEREAS, one comment was received and given due consideration, and

WHEREAS, the Technical Advisory Committee recommends approval.

NOW, THEREFORE, BE IT RESOLVED, that the New River Valley Metropolitan Planning Organization Policy Board hereby approves the FY 2018-19 Unified Planning Work Program and authorizes the Executive Director to make any administrative changes as requested by the Federal Highway Administration, Federal Transit Administration, VDRPT, or VDOT.

---

F. Craig Meadows, Chairman

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution to authorize the Executive Director / Chairman to execute annual agreements with VDoT, VDRPT, and Montgomery County**

**On a motion by Randy Wingfield seconded by Michael Sutphin and carried unanimously,**

WHEREAS, the MPO receives funding from VDoT for expenditures made for MPO activities; and

WHEREAS, the Policy Board has approved the Unified Planning Work Program (UPWP) for 2018-19; and

WHEREAS, an agreement needs to be executed for expenditure of these funds.

NOW, THEREFORE, BE IT RESOLVED, the MPO Policy Board authorizes the Executive Director/Chairman to execute agreements with VDoT, VDRPT, and Montgomery County as fiscal agent, subject to approval by Montgomery County, the Montgomery County Attorney, the MPO Chairman and the MPO Executive Director.

---

F. Craig Meadows, Chairman

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution to authorize the Executive Director/ Chairman to execute annual FTA  
Certifications and Assurances.**

**On a motion by Randy Wingfield seconded by Michael Sutphin and carried unanimously,**

WHEREAS, the MPO receives funding from FTA for expenditures made for MPO activities;  
and

WHEREAS, the MPO needs to annually certify that the MPO is adhering to all Federal  
Regulations.

NOW, THEREFORE, BE IT RESOLVED, the MPO Policy Board authorizes the Executive  
Director / Chairman to execute the annual Certifications and Assurances for FTA.

---

F. Craig Meadows, Chairman

***New River Valley  
Metropolitan Planning Organization***

*May 3, 2018*

**Designation Resolution**

**On a motion by Randy Wingfield seconded by Michael Sutphin and carried unanimously,**

BE IT RESOLVED, that the New River Valley Metropolitan Planning Organization authorizes the New River Valley Metropolitan Planning Organization Policy Board Chairperson to authorize the Town of Blacksburg and City of Radford as the designated recipients for the receipt and eligible use of available FTA and VDRPT Operating and Capital Funds.

**Certification**

The undersigned duly qualified and acting as authored officials of the New River Valley Metropolitan Planning Organization certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Policy Board of the New River Valley Metropolitan Planning Organization on May 3, 2018.

---

F. Craig Meadows, Chairman

---

J. Dan Brugh, Executive Director

***New River Valley  
Metropolitan Planning Organization***

*May 3, 2018*

**Resolution authorizing the filing of an application with the Virginia Department of Rail and Public Transportation, for grants of federal funds under the Federal Transit Act Section 5303 program and state matching funds.**

**On a motion by Randy Wingfield seconded by Michael Sutphin and carried unanimously,**

WHEREAS, the contract for financial assistance will impose certain obligations upon this Body, including the provision of the local funds to support project costs; and

WHEREAS, a recipient of Federal Transit Administration Funding is required to provide certifications and assurances that all pertinent Federal statutes, regulations, executive orders and directives will be obeyed and it is the intent of this Body to comply fully with all required certifications and assurances; and

WHEREAS, it is the goal of this Body that minority business enterprises (disadvantaged business enterprise and Women business enterprise) be utilized to the fullest extent possible in



connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services:

NOW THEREFORE, BE IT RESOLVED BY THE NEW RIVER VALLEY METROPOLITAN PLANNING ORGANIZATION,

1. That the Chairperson of the Policy Board is authorized to prepare and file an application on behalf of New River Valley Metropolitan Planning Organization with the Virginia Department of Rail and Public Transportation for federal and state financial assistance under the Federal Transit Administration Section 5303 Program and State Aid Program.
2. That the Chairperson of the Policy Board is authorized to execute and file with such application all necessary certifications and assurance or any other document required by Virginia Department of Rail and Public Transportation in connection with the application or the project.
3. That the Chairperson of the Policy Board is authorized to set forth and execute Minority business enterprise (disadvantaged enterprise business and woman enterprise) policies and procedures in connection with procurements under this project.
4. That the Chairperson of the Policy Board is authorized to execute a grant agreement on behalf of the New River Valley Metropolitan Planning Organization, with the Virginia Department of Rail and Public Transportation to aid in the financing of the project.
5. That the Chairperson of the Policy Board hereby certifies that the local share of the project costs identified in the application shall be made available to the project from resources available to this Body.

The undersigned duly qualified and acting Executive Director of the New River Valley Metropolitan Planning Organization Policy Board certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the New River Valley Metropolitan Planning Organization held on May 3, 2018.

---

F. Craig Meadows, Chairman

#### **Approval of the Bus Stop Safety and Accessibility Studies for Radford Transit and Pulaski Area Transit**

Eli reported that these studies were conducted in a similar manner as the one done for Blacksburg Transit a couple of years ago. Fifty bus stops for Radford Transit and Pulaski Area Transit were examined to ascertain how well they are performing for handicap accessibility,

visibility for bus drivers and riders, and ease of access to those stops. Site visits were performed at the sites and then they were rated against some prioritization criteria which the Transit Operator can continue to utilize going forward. Conceptual renderings of potential improvements and cost estimates were developed for the top ten sites. The key outcome of the study is determining what can be done at those sites to enhance the accessibility standpoint.

Dan commented that the criteria for each of those two studies was a little different however they were all similar to those used for Blacksburg Transit's study. The Regional Commission worked with each of the Transit Operators to fashion criteria that best suited their needs and we ended up with two more good work products as a result.

Kevin commented that these studies provided a chance for the Regional Commission to utilize their Rural Transportation Funds with the MPO to conduct these studies for the entire region as Pulaski's service is a combination of Urban and Rural and this allow us to evaluate all their stops.

There was no discussion so Craig asked to hear a motion on the two suggested resolutions provided in attachment # 5 of the meeting packet.

**On a motion by Randy Wingfield seconded by Melissa Skelton and carried unanimously, the resolutions were approved and follow in their entirety:**

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution to accept the final report on the Bus Stop Safety and Accessibility Study for Radford Transit.**

**On a motion by Randy Wingfield seconded by Melissa Skelton and carried unanimously,**

WHEREAS, the NRV MPO conducted a study to evaluate bus stops within the service area of Radford Transit and develop a prioritization tool in order to efficiently program improvements to bus stops; and

WHEREAS, the NRV MPO approved conducting the study and utilized the New River Valley Regional Commission to conduct the study, and

WHEREAS, the study is complete and the TAC recommends acceptance.

NOW, THEREFORE BE IT RESOLVED that:

The New River Valley MPO Policy Board accepts the final report of the Bus Stop Safety and Accessibility Study for Radford Transit.

---

F. Craig Meadows, Chairman

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution to accept the final report on the Bus Stop Safety and Accessibility Study for Pulaski Area Transit.**

**On a motion by Randy Wingfield seconded by Melissa Skelton and carried unanimously,**

WHEREAS, the NRV MPO conducted a study to evaluate bus stops within the service area of Pulaski Area Transit and develop a prioritization tool in order to efficiently program improvements to bus stops; and

WHEREAS, the NRV MPO approved conducting the study and utilized the New River Valley Regional Commission to conduct the study, and

WHEREAS, the study is complete and the TAC recommends acceptance.

NOW, THEREFORE BE IT RESOLVED that:

The New River Valley MPO Policy Board accepts the final report of the Bus Stop Safety and Accessibility Study for Pulaski Area Transit.

---

F. Craig Meadows, Chairman

**Approval of Amendment # 1 to the 2040 Long Range Transportation Plan (LRTP)**

Dan reported that the 2040 LRTP was approved as required in November 2015. Long Range Plans must span a minimum of twenty years so when they approach the twenty year mark we approve one that goes out an additional five years. Unfortunately, in November 2015 we did not have accurate estimates of the funding we would have available within the next twenty years from VDOT, instead the funding that they projected that the MPO was going to get for the twenty years was less than what was already programmed in VDOT's Six Year Plan. In order to

approve a LRTP in November project estimated costs were removed and the MPO only submitted the project list. The requirement for those projects is for them to be fiscally constrained and the intent then was for VDOT to provide us with funding estimates in the near future so that we could do an amendment to the LRTP. In June/July of 2016 VDOT still had not provided funding projections. At that time, Dan took the Six Year Plan numbers and prorated the remainder of the funding that they had projected to come up with a number for the MPO. The estimated costs of the projects were put back in the LRTP and sent it to VDOT for concurrence with no response. In December of 2017 the FhWA contacted VDOT because they had noticed that the approved LRTP was not fiscally constrained. As a result, VDOT now concurs with the revenue projections developed by the MPO in July of 2016 and Amendment # 1 adds the revenue and specific project costs back into the document. No other changes were made. This amendment was advertised in the Roanoke Times, the News Messenger, and the New Journal and sent to the MPO Interested Parties list as well as the governmental regulatory agencies seeking comment. No comments were received. The TAC has reviewed and recommends approval. The 2040 LRTP with Amendment # 1 as well as a recommended resolution is in Attachment # 6 of the meeting packet for your consideration.

There was no discussion so Craig asked to hear a motion on the suggested resolution for approval of Amendment # 1 of the 2040 LRTP.

**On a motion by Michael Sutphin seconded by Anne McClung and carried unanimously, the resolution was approved and follows in its entirety:**

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution to Approve Amendment # 1 to the 2040 Long Range Transportation Plan**

**On a motion by Michael Sutphin seconded by Anne McClung, and carried unanimously,**

WHEREAS, provisions in the Federal legislation require that the LRTP be fiscally constrained; and

WHEREAS, when the 2040 LRTP was approved in November 2015, accurate funding projections were not available; and

Whereas, the 2040 LRTP was approved without financial data included, and

Whereas, financial data is available now that demonstrates financial constraint, and

Whereas, the TAC developed Amendment # 1 to incorporate the financial portion of the 2040 LRTP and advertised for public review and comment, and

WHEREAS, comments were solicited from the public, interested parties, and State and Federal regulatory agencies and the proposed Amendment was posted on the MPO website and no comments were received; and

WHEREAS, the TAC recommends approval of Amendment #1 to the 2040 Long Range Plan.

NOW, THEREFORE, BE IT RESOLVED, that the New River Valley Metropolitan Planning Organization approves Amendment #1 to the MPO 2040 Long Range Transportation Plan.

---

J. Dan Brugh, Executive Director

### **Approval of the NRV MPO Regional Freight Study**

Eli reported the purpose and the process used to conduct this study. The study primarily examined freight moved by truck in this region as 98% of our freight moves by truck. An interesting discovery was the fact that a lot of our truck freight travels westward at travel distances typical of rail traffic; considering our proximity to the Heartland and Crescent Corridors it is surprising that the region is not utilizing train service for those hauls. There are some other interesting items revealed in the Study as well. The Study covers base year 2012 through 2045 so there are some projections of what some of our manufacturing industries may be going forward and if some of the projections for our top five to ten categories occur, their manufacturing processes may be more reliant on air freight and our airports may become increasing important in the future. Key takeaways are an action plan for things we hope to accomplish over the next ten years, most of these items are already included in VDOT's Six Year Improvement Program however there are some that are not. There are several plans or studies that the region hopes to conduct based on some of the findings. The region also needs to identify our critical freight network for both the urbanized and rural areas - what are the key corridors and pieces of infrastructure that are most essential from a freight perspective here in the New River Valley.

Dan commented that this study came at a good time since VDOT is working on a Statewide Rail Plan. Eli has shared the draft version with VDOT so that they are aware of our perspective on freight movements in the New River Valley.

There was no discussion so Craig asked to hear a motion on the suggested resolution for approval of the NRV MPO Regional Freight Study included in attachment # 7 of the meeting packet.

**On a motion by Anne McClung seconded by Randy Wingfield and carried unanimously, the suggested resolution was approved and follow in its entirety:**

***New River Valley  
Metropolitan Planning Organization***

***May 3, 2018***

**Resolution to approve the NRV Regional Freight Study**

**On a motion by Anne McClung seconded by Randy Wingfield and carried unanimously,**

WHEREAS, the NRV MPO approved conducting a joint regional freight study with the New River Valley Regional Commission (NRV RC); and

WHEREAS, the NRV RC has completed the study including interviews with major freight movers within the New River Valley, and

WHEREAS, the NRV RC coordinated the study with VDOT, and

WHEREAS, the NRV MPO TAC has reviewed and recommends approval,

NOW, THEREFORE BE IT RESOLVED that:

The New River Valley MPO Policy Board approves the final report of the New River Valley Regional Freight Study.

---

F. Craig Meadows, Chairman

**Terms for Chairman and Vice-Chairman**

Dan reported that our current Bylaws state that the terms for Chairman and Vice-Chairman are for one year with an election in July each year. Since the MPO usually meets around 4 times a year, consideration should be given to extending the term to 2 or 3 years. The Roanoke MPO is for 2 years and other MPOs have longer terms. There is no requirement for the term length, so the Policy Board can decide providing there is a 30-day review period by the voting membership which a change to the Bylaws requires.

There was a brief discussion to decide on what the term lengths would be if a change is desired. A change in term lengths will have no effect on reappointing incumbents if so desired.

**It was consensus of the Board to change the renewal of the terms for Chairman and Vice-Chairman to two years and vote on a resolution to that effect at our next meeting.**

**EXECUTIVE DIRECTOR'S REPORT**

## **VDOT Report**

David reported for VDOT. The final truck rodeo for this year was held today and David Light from Christiansburg won the competition. Next Thursday, May 10<sup>th</sup> is the VDOT Six Year Plan meeting for the Salem District and it will be held at 4:00 pm in the Holliday Inn at Valley View in Roanoke. The Secretary of Transportation will be in attendance and perhaps the Commissioner will be there as well. It is anticipated that the Secretary will offer some remarks on I-81 and upcoming efforts by the General Assembly to identify solutions to its ongoing issues in Virginia. Another topic to be discussed will be Smart Scale and everyone is encouraged to attend and participate in discussions on the various topics being presented.

There are a number of projects about to start such as Franklin Street in Christiansburg, North Main Street-Rt. 460 intersection project in Blacksburg, Rt. 100 in Giles County which is a shoulder and guardrail project with adding some rumble strips on the four lane section, the Christiansburg Rt. 460 Ramp project, and various others.

## **Performance Measures Update**

Dan reported that in November the MPO approved performance measures for safety, adopting the State Safety Performance Measures. Those were only one of a number of performance measures the MPO is required to address. Additional performance measures will be coming out sometime this month and the MPO will need to take action on them within 180 days of VDOT providing them to us. Sometime between now and the end of the year we will need to adopt these additional items which address operations, maintenance, bridges and other items that the MPO has very little control over. The performance measures for Transit will be done by the Transit Providers and DRPT will expect the MPO to endorse these once the Transit Providers have acted upon them. It is anticipated that the Transit Providers will adopt the Tier II Standards that the State is developing for statewide use.

## **Endorsement for Smart Scale Projects**

Dan reported that this year it is required that the MPO pass a specific resolution of support for any project that a locality requests if it is not already included in the current Long Range Plan. At this time, we do not know what projects the localities are going to be applying for nor if they are already included in the LRP. We will be contacting the localities and asking that they inform us of what project requests they intend to submit so that we can check to see if they are outside of the LRP and prepare resolutions for them if they aren't. The deadline for submissions is August 1<sup>st</sup> so we will need to act on this at our July meeting.

Insofar as the MPO is concerned, in the last two cycles we've submitted the Exit 114 Interchange at Rt. 8 in Christiansburg project and unless the Board decides differently we will submit that again. Court Rosen who represents us on the CTB has conferred with VDOT and they advise that we should split that project into two separate projects and submit two different applications, one for the Interchange upgrade and one for the Park and Ride lot. Combining these into one project causes the project to elevate from a Level 1 to a Level 2 project which carries the requirement for

sound walls at the expense of about four million dollars. If we submit two separate projects, then the requirement for sound walls is avoided and the project submissions will score better.

Another project that the MPO submitted previously was for the Smart Road extension to I 81. We will submit it again as well unless the Board desires otherwise.

The final project the MPO intends to submit is for a deceleration lane and lighting at the Route 460 eastbound exit ramp to westbound Route 460 Business (Franklin Street). The ramp was requested in the last cycle and received funding. These items were removed due to funding limitations.

#### **Other Items (None)**

There was no other business discussed.

#### **OTHER BUSINESS**

There were no other items of business to discuss.

#### **NEXT MEETING**

The next scheduled meeting is July 5, 2018. Due to the close proximity of the meeting to the July 4<sup>th</sup> holiday the meeting will be rescheduled to later in the month of July. Randal will poll the membership for an agreeable meeting date and send out an announcement to the group.

#### **ADJOURNMENT**

With no other items on the agenda for discussion Craig adjourned the meeting at 2:45 PM.

Attest: \_\_\_\_\_  
**F. Craig Meadows, Chairman**